

Volunteer Job Description

JOB TITLE: Visiting Choreographer (Episodic)

SUPERVISED BY: Chief Creative Officer and Lead Choreographer

TIME COMMITMENT: 2-3 hours per week

1 hour to plan, organize and/or videotape new material

1 ½-2 hours practice with students

Consultation or meeting with CCO (15 minute phone call or meeting before practice)

Optional

1-hour performance attendance (average over time - more some weeks, less others)

Other meetings, social events, and preparation for performances as necessary

DUTIES:

- To work closely with the CCO and lead choreographer to ensure a quality program for young adults with disabilities wanting to participate in the performing arts
- To consult with CCO to find new materials to teach
- To communicate clearly your intentions, expectations, and availability
- To be dependable, creating an environment of consistency and stability
- To choreograph materials to adapt to the needs of individual participants (This may require two levels of participation. There may be more difficult parts for those more capable. This may mean a backup chorus line for those with less ability. We want to create a challenge for each that pushes them to reach their full potential and still produce a quality performance for the audience.)
- To cooperate with and teach new numbers to volunteers, other teachers that affiliate with our programs, and others that make up our community of kindness and inclusion
- To coach the participants in showmanship, and to help them refine their onstage presence
- To follow directed policies and procedures of the organization in accomplishing goals
- To educate yourself and others about disabilities
- To help participants realize their full potential by expecting the most from them
- To become a mentor to the participants, modeling appropriate behaviors, and instilling the philosophy of “always doing your BEST!”
- To promote positive attitudes that will help to create communities of kindness and inclusion

- To help facilitate the participation of all people with and without disabilities that want to participate by demonstrating flexibility

QUALIFICATIONS:

- Leadership ability
- Self-motivator
- Good communication skills
- Community builder/team player with an interest in doing what is right for the good of the whole community
- Demonstrate willingness to engage in ongoing education to learn more about people with disabilities and their particular way of learning
- The ability to motivate and encourage people with a balance of compassion and high expectations
- Dependability to accommodate the need for consistency in the lives of people with disabilities
- Commitment to making a difference in our world through helping others achieve their greatest potential
- Performing arts and dance experience necessary

TRAINING REQUIRED AND/OR PROVIDED BY THE AGENCY:

Orientation

Read and Discuss Policies and Procedures Manual

BENEFITS:

- Opportunity to use current skills while developing new ones
- Enhance leadership skills
- A fun, entertaining atmosphere to work in
- Opportunities to attend nice social events
- Become a participating member of a community of kindness and inclusion

B.E.S.T. Network
Marlene Wagnon/CCO
(913) 856-4621
bestnetarts@earthlink.net